



MASS-1 Family Readiness Check-In

Date _____

This information is to be used for the sole purpose of contacting spouses and family members with information pertaining to the MASS-1, while the Marine is assigned to MASS-1. Questions concerning the use of this information sheet, please call the Family Readiness Office at (252) 466-4248.

This Authorization is solely for use by the Unit, Personal and Family Readiness Program (UPFRP) and is not to be confused with the Record of Emergency Data (RED). While information provided may be the same for both the UPFRP Authorization and the RED, the RED is the official record and will be referred to for all official communication outside the parameters of the UPFRP, e.g. casualty notification.

PRIVACY ACT STATEMENT AUTHORITY: 10 USC 5013; EO 9397; 10 USC 5041 PRINCIPAL PURPOSE(S): To obtain required information for sponsors, spouses and designated contacts for the identified Unit, Personal and Family Readiness Program to enable the unit Commander and designated staff members and authorized volunteers to communicate in an accurate, rapid, and efficient manner with sponsor, spouse and Designated Contacts on matters relating to their Unit, Personal and Family Readiness Program. Access to personally identifiable information contained on data sheets will be on an official "need to know" basis and granted only to authorized persons with current certificates showing completion of requisite Personally Identifiable Information Training. ROUTINE USES(S): None. DISCLOSURE: Participation is mandatory for sponsors. Sponsors must provide a primary and secondary contact path. It is also mandatory for married sponsors to provide a primary contact path for spouse or a signed Opt-out Form should the spouse choose not to participate. For military personnel, generally MCO 1754.9, chapter 2, paragraph 3.m and specifically chapter 4, paragraph 2.a(2)(3) are lawful orders and are punitive in nature. Violations may result in disciplinary action under Article 92 of Uniform Code of Military Justice, and/or other adverse administrative action. It is not mandatory for single sponsors to provide required information for anyone other than themselves. All designated contacts must be over the age of 18 with the exception of a spouse. The current Unique ID, "Last Name, Last Four" is required as it is essential to identify the sponsor and his/her designated contacts.

Communication will be in compliance with Marine Corps Order 1754.9, Unit, Personal and Family Readiness Program, and deemed by the unit commander to be relevant, appropriate and in accordance with his vision and intent for his UPFRP.

The UPFRP may use the Check in Interview Sheet as one method of effecting clear and direct communication on matters pertaining to personal and family readiness (readiness and deployment support, information and referral and official command communications) between the sponsor, spouse* and Designated Contacts. (DoN Systems of Record Notice M01040-3)

Rank/Name _____
Rank Last First MI

Work Center: _____

Marital Status: Single Married Separated Divorced

Spouse Name (If Applicable) _____

Address _____

Email _____

Phone _____ Cell Phone _____

Children: Name _____ Age _____

Name _____ Age _____

Name _____ Age _____

Name _____ Age _____

Demographics:

Geo-bachelor Live on base Live off base

Divorced TAD Excess/FAP Live outside Craven County

Deployment Readiness:

Power of Attorney Family Care Plan Will

I would like more information about:

Family Care Plans Child Care Single Marine Program

Education Volunteering Family Member Employment

L.I.N.K.S. Program Finances Parenting Classes

Local Schools Couples Classes Special Needs Family Members

Other _____

